



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,

New Town, Kolkata - 700 156

Memo No: 6983/NKDA/NTBC/GM/2023-2024

Dated: 30-06-2023

EXPRESSION OF INTEREST

EOI No: 04/GM/NKDA/NTBC of 2023 - 2024

General Manager, New Town Business Club (NTBC) functioning under the aegis of NKDA invites Expression of Interest (EOI) from eligible and reputed Coaches / Agencies for selection of Air Rifle Shooting Coach as per schedule and terms and conditions as given below:

SI No	Particulars of Work	Period of Contract	Fees Sharing Ratio
1	Air Rifle Shooting Coach – 1 no	11 months from the date of signing the Agreement	Minimum quoted Monthly Fees would be shared in the ratio of 51%:49% between NTBC and the Coach / Agency respectively after deduction of GST @ 18% and Fees to the Coach / Agency from the month of September 2023. The payment of the Trainer for the first 2 (two) months would be borne by the NKDA

Important Dates:

Last date of submission of documents at NTBC	07-07-2023 up to 3:00PM
Date of Opening	07-07-2023 at 3:30PM
Date from which the selected Coach / Agency will start training	11-07-2023

The sealed bidding documents should be addressed and submitted to The General Manager, New Town Business Club, Street No 90, Action Area 1A, Block AE, New Town, Kolkata 700156

EOI received after stipulated date and time shall be rejected summarily

General Conditions:

1. The bidding documents must be sealed in an envelope super-scribing “**SELECTION OF AIR RIFLE SHOOTING COACH**”
2. Conditional quotation will not be entertained and will be summarily rejected.
3. After having been selected as a successful Coach / Agency on written intimation shall have to enter into an Agreement in duplicate on non-judicial stamp paper of Rs 10.00 (Rupees Ten), the cost of which would be borne by the Coach / Agency. The Coach / Agency shall be bound by the terms and conditions of contract to be executed along the specifications as enumerated. The Agreement / Deed of Contract shall be valid for a period of 11 (eleven) months from the date of signing the same. The Agreement can be renewed afterwards on mutual consent
4. The intending Coach / Agency should have the following minimum criteria for selection:
 - a. Experience Certificate of Air Rifle Shooting (last 5 years)
 - b. Diploma / Degree Certificate of Air Rifle Shooting
 - c. Proof of participation in Olympic Trials

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5. The intending Coach / Agency should also submit photocopy of the following documents:

- PAN Card
- Aadhar Card
- Professional Tax with paid Challan of the current FY
- Valid Trade License & GSTN Certificate (for Agencies only)

6. Each page of the requisite documents must be stamped and signed by the person / authorised persons submitting the bid in token of his / their having acquainted himself / themselves and accepted the entire bid documents including various conditions of empanelment

Scope of Work & Conditions:

1. The revenue generated each month by way of coaching fees of students for a particular sport will be shared between NTBC and the selected Coach / Agency in the ratio of **51%:49%** respectively after deduction of GST @ 18%. The payment to the Coach / Agency will be made after completion of each month within 7 (seven) working days of the following month by way of a crossed cheque drawn in favour of the Coach / Agency or by online transfer.

2. All students will pay the fees due to them by card / online transfer / UPI to New Town Business Club by the 10th of each month, students failing to pay would be debarred from training for that month. The same student may however join the class next month after paying the requisite fees to NTBC

3. The Coach / Agency will be imparting training to the students for 2 (two) days a week i.e Saturday evening and Sunday full

4. The Authority will bear absolutely no financial liabilities

5. The Authority will not be responsible for any injury (fatal / non-fatal) occurring to any student in the course of training imparted

6. The Authority reserves the right to terminate any or the entire empanelment list without assigning any reason thereof. The empanelment may be rescinded at any point of time due to bad conduct on the part of Coach / Agency

7. On approval of selection, the Coach / Agency is required to sign an Agreement with GM, NTBC. The same may be terminated in case of irregularities / under performance / non-adherence to Govt Orders / suppression of facts by giving one-month notice from the Authority


General Manager
New Town Business Club

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Dated: 30-06-2023

Copy forwarded for information and necessary action to:

- The Chief Executive Officer, NKDA
- The Finance Officer, NKDA
- P.A to Hon'ble Chairman, NKDA
- System Manager, NKDA for uploading on the website: www.nkdamar.org


General Manager
New Town Business Club